

NOVA INSTITUTE OF MODERN STUDIES

REF No: NIMS/SZABMU/2024/107


Date: August 7, 2024

1. In compliance with the SZABMU Registrar Office Notification No. F-1/Reg/SZABMU/2023/5907, dated 27th December 2023, and in continuation of this office's Notification No. NIMS/SZABMU/2024/107, dated 29th December 2023, the management of NOVA Institute of Studies, Islamabad, is pleased to declare the NOVA Institute of Modern Studies (NIMS) as the permanent Quality Enhancement Cell (QEC) office for NIMS. All routine activities related to QEC shall henceforth be executed through this office.
2. Furthermore, the following staff is hereby appointed for the QEC office.

Name	QEC Designation	Contact Number	Email
Ms. Farzana Naheed	Director & Focal Person for QEC	0336-5866456	farzanaa.naheed@gmail.com
Ms. Tahira Batool	Deputy Director QEC	0325-5462142	Principalnova24@gmail.com
Ms. Siddiqa Batool	QEC Office Assistant	0331-2676456	Siddiqabatool123@gmail.com

3. Details of the IT personnel/QEC Focal Person for SZABMU, Islamabad;

Name	Ms. Aneeqa Batool
Designation	IT Officer
Phone No.	0301-5682545
Email (official)	Nimsnova1@gmail.com
Email (Alternate)	Aneeqab0@gmail.com
Address	NOVA Institute of Modern Studies, Street No. 12-13, Main Ghauri Garden Road, Islamabad


NOVA Institute of Modern Studies
Principal
School of Nursing
Principal,
NOVA Institute of Modern Studies (NIMS),
Islamabad.

DISTRIBUTION:

- All concerned

COPY FOR INFO TO:

- Board of Directors NOVA Institute of Modern Studies,
- All Programme Heads, NIMS, Islamabad
- Office copy

Street No. 12-13, Main Ghauri Garden Road, Islamabad

Contact No: 051-2247103 / 051-2247146

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