



PREF: KIHS-006-24/Pr

Date: 19 JULY 2024

**ESTABLISHMENT OF QUALITY ENHANCEMENT CELL AT KULSUM INSTITUTE OF HEALTH SCIENCES, AND
APPOINTMENT OF QEC STAFF**

1. In compliance with the SZABMU Registrar office directions, the management of KULSUM INSTITUTE OF HEALTH SCIENCES, Islamabad is pleased to declare the KIHS Secretariat as permanent QEC office of KIHS, Islamabad. Routine activities related to QEC shall be executed through this office.
2. Furthermore, the following staff is hereby appointed for the QEC office.

QEC TEAM MEMBERS

Name	Designation	QEC Designation	Status
Ms. Jamila haider	Principal Nursing	Director QEC	Additional charge
Ms. Sahira Jamil	In-charge student affairs	Deputy Director QEC	Full time
Mr. Muhammad Atif	IT Manager	QEC Office Assistant	Full time

3. Details of the IT personnel/QEC Focal Person for SZABMU, Islamabad;

Name	Mr. Muhammad Atif
Designation	IT Manager
Phone no.	+923074149583
Email (official)	m.atif@kih.com.pk
Email (Alternate)	Muhammatatif583@hotmail.com
Address	Akram plaza, Ghori phase III, Service road Expressway, Islamabad, Pakistan

Dr. Aamer Naeem PT
Principal KIHS
Islamabad

DISTRIBUTION:

- All concerned

COPY FOR INFO TO:

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- Registrar office, SZABMU, Islamabad.
- All Principals, KIHS, Islamabad
- All Programme Heads, KIHS, Islamabad
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